



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F023A/JJ/23-0112 dated 01 August 2023

Appointment Letter

The Vice Chancellor of Assam Don Bosco University is pleased to appoint Mr. Anjo Joseph (BA) as Section Officer on a full time and dedicated basis for the Centre for Distance and Online Education (CDOE) at Assam Don Bosco University, Guwahati, Assam with effect from 1st August 2023.

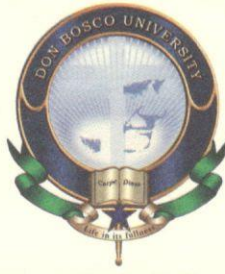
This Appointment is further to Appointment Letter HR/F1/C-T/22-ADMN – 01 dated 1st January, 2022.

Fr. (Dr.) Johnny Jose

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.





ASSAM DON BOSCO UNIVERSITY

Airport Road, Azara, Guwahati - 781017, Assam, INDIA

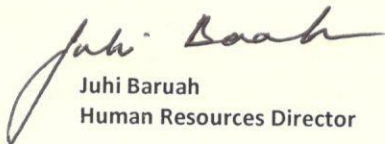
Ref. No. HR/F1/C-T/22-ADMN-01, dated 1st January, 2022

On the recommendation of the Selection Committee, the Vice Chancellor of Assam Don Bosco University is pleased to appoint:

Name : Mr. Anjo Joseph
Designation : Administrative Officer (Purchase & Inventory)
Department : Administration
Unit : Pharmaceutical Sciences & Hospitality & Hotel Administration
With effect from : 01.01.2022

The consolidated salary of Mr. Anjo Joseph is Rs.30,000.00 (Rupees Thirty Thousand Only). The details of appointment are given below.

1. This appointment is subject to approval by the Governing Body of Assam Don Bosco University.
2. Your service will be governed by the University norms laid down in the "Employees Service Manual" of Assam Don Bosco University.
3. You are expected to serve the institution at least till the end of the current academic year.
4. You will be on probation for a period of two years from the date of appointment. At the end of this period, your service will be made regular subject to your acquiring the minimum qualification required for this post and subject to an assessment by competent bodies of your performance, dedication to duty and professionalism.
5. Probationary employment may be terminated by the employer or the employee by giving one month's prior notice in writing or with a month's salary in lieu of prior notice.
6. On confirmation of employment, service may be terminated by the employer or the employee by giving three months' prior notice in writing or with three months' salary in lieu of prior notice.
7. During the notice period the employee will hand over full charge of the work assigned to him/her to the person authorized by the competent authority for the purpose.
8. Vacation period cannot form part of the notice period. No salary will be paid for leave taken during the notice period.
9. You are also expected to complete a course on "Constitution of India" offered under our institutional LMS (moodle.dbuniversity.ac.in) via self-regulated mode within a period of three months and submit a copy of the certificate of completion to the Office of the Human Resources Director.
10. This "Appointment Letter" has been issued on the proviso that there are no pending criminal cases and issues of termination in previous employment. The "Appointment Letter" will stand withdrawn in case any such record comes to light later.
11. You are required to submit the authenticated photocopy of your pan card and salary statement of your previous employer from 1st April, 2021 up to the last salary drawn by you.


Juhi Baruah
Human Resources Director





ASSAM DON BOSCO UNIVERSITY

JOINING REPORT

This is to certify that I have assumed the responsibilities assigned to me in Assam Don Bosco University as per the particulars furnished below:

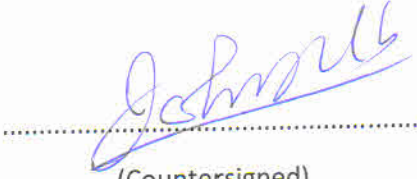
1. Name in full (in capitals): MR. ANJO JOSEPH
- 2.
3. Designation: Section Officer
4. Department: Admission and Administration
5. Appointment Letter Ref. No. : F023A/JJ/23-0112 dated 01 August 2023
6. Time and Date : forenoon/afternoon: 9.00 a.m., 01-08-2023



(Signature)

Copy to:

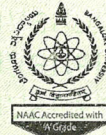
1. Accounts Officer
2. Administrative Officer
3. Personnel File



(Countersigned)

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.

C/4/86 PW48 :
1289330**BANGALORE****UNIVERSITY**Office of the
Registrar (Evaluation)
Bangalore - 560 001.**STATEMENT OF MARKS**Degree: **BACHELOR OF HOTEL MANAGEMENT**DATE **2009/08/06**Course: **B.H.M**Year / Sem : **8**Month & Year of Examination **JUN/2009**NAME : **ANJD JOSEPH**Register Number **04RWC05010**

SL.NO.	SUBJECT	MAXIMUM MARKS	MINIMUM MARKS	TOTAL MARKS OBTAINED		REMARKS
				IN FIGURES	IN WORDS	
1	F & B MANAGEMENT	100	40			
	THEORY	80	32	34	THIRTY-FOUR	
	INTERNAL ASSESSMENT	20		15	FIFTEEN	
2	ENTREPRENEURSHIP DEVELOPMENT	100	40			
	THEORY	80	32	43	FORTY-THREE	
	INTERNAL ASSESSMENT	20		15	FIFTEEN	
3	HOSPITALITY MANAGEMENT	100	40			
	THEORY	80	32	33	THIRTY-THREE	
	INTERNAL ASSESSMENT	20		15	FIFTEEN	
4	PROJECT - II - MARKET FEASIBILITY & FINANCIAL VIABILITY STUDY	100	40			
	PROJECT WORK	75	30	38	THIRTY-EIGHT	
	VIVA VOCE	25		17	SEVENTEEN	
5	BUSINESS LAW	100	40			
	THEORY	80	32	32	THIRTY-TWO	
	INTERNAL ASSESSMENT	20		15	FIFTEEN	
6	ACCOMMODATION MANAGEMENT (HOUSE KEEPING & FRONT OFFICE)	150	60			
	PRACTICAL	100	40	62	SIXTY-TWO	
	VIVA VOCE	50	20	26	TWENTY-SIX	
	GRAND TOTAL			345		
			A Grade			

Grand Total (In words) **THREE HUNDRED FORTY-FIVE**RESULT **SECOND CLASS**

NOTE:

- I) THE MINIMUM FOR PASS IN EACH THEORY/PRACTICAL IS 40% AND 40% IN AGGREGATE INCLUDING INTERNAL ASSESSMENT.
- II) THIS MARKS CARD BY ITSELF DOES NOT ENTITLE THE CANDIDATES TO THE DEGREE. IT ONLY INDICATES THE RESULT OF THIS EXAMINATION.

Verified by 1.

Dr. Usha Malini

Signature of Verifiers 1.

Ushamalini

2.

ANUROOPA.N.

2.

P. Putanas

Registrar (Evaluation)

C No. 318362



GOVERNMENT OF KERALA

SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION

GENERAL EDUCATION DEPARTMENT
SECONDARY SCHOOL LEAVING CERTIFICATE

(Issued under the Authority of the Government of Kerala)

This is to certify that the candidate herein has appeared in the SSLC Examination and has secured the marks as follows :

Name of School

DON BOSCO H S IRINJALAKUDA, IRINJALAKUDA P O

Admission No. 4615

1. Name : ANJO JOSEPH
2. Name in Regional Language : അൻജോ ജോസഫ്
3. Sex : MALE
4. Date of Birth (in figures) : 21/11/1985
(in words) : TWENTYFIRST NOVEMBER NINETEEN EIGHTY FIVE
5. Religion & Caste : CHRISTIAN, RC
6. Nationality : INDIAN
7. Name of Father/Guardian : JOSEPH. K.A
8. Name of Mother : ALICE JOSEPH
9. Home Address : PENGIPARAMBIL AVITTATHUR P.O

10. Signature of the Candidate :



Register Number

556550

Month & Year

March 2002

No. of Chances 1

Subject	Maximum	Marks in the Public Examination				Minimum for a pass		State Average
		For the Paper	Subject Total	Group Total		Subject	Group	
				In Figures	In Words			
Group A - Language FIRST LANGUAGE Paper - I Malayalam	50	41	74	175	ONE SEVEN FIVE	20	90	28
Paper - II Malayalam	50	33						27
SECOND LANGUAGE English Paper - I	50	37						15
Paper - II	50	33						16
THIRD LANGUAGE Hindi	50	31						19
GROUP B - Subject Social Sciences Paper - I History & Civics	50	33	56	214	TWO ONE FOUR	20	120	25
Paper - II Geography & Economics	50	23						22
SCIENCE Paper I - Physics	50	31						19
Paper - II - Chemistry	50	30						17
Paper III - Biology & Health Science	50	24						21
MATHEMATICS Paper - I	50	43	73					18
Paper - II	50	30						18
TOTAL	600			389	THREE EIGHT NINE			

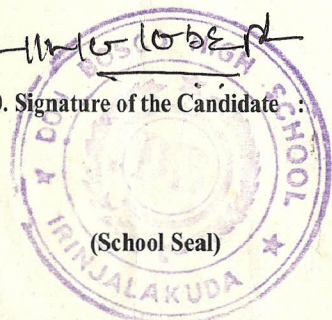
(Marks : 480 and above First Class with Distinction : 360 to 479 First Class: 300 to 359 Second Class: 210 to 299 Third Class)

PASSED

S. RAVEENDRAN

Secretary,
Board of Public Examination, Kerala

Joe Kallupura
10/6/02
For: Joe Kallupura
Name & Signature of the Head of the
Institution with Date
DON BOSCO HIGH SCHOOL
IRINJALAKUDA-689 121, KERALA.





GOVERNMENT OF KERALA
BOARD OF HIGHER SECONDARY EXAMINATION
HIGHER SECONDARY EXAMINATION (CLASS XII)

No. HSE 0344062

CERTIFICATE

Register Number **1 1 7 2 7 6 1**

This is to certify that Mr/Ms. **ANJO JOSEPH**..... appeared for the

HIGHER SECONDARY EXAMINATION (SCIENCE GROUP) held in **MARCH 2004**.....

He/She **PASSED the Examination in First Class.**.....

The marks obtained by the Candidate are shown below :

SUBJECTS		Marks Obtained			Min. Marks Required for Pass	Max. Marks
		In figures		In words		
		Subject	Part Total			
PART I ENGLISH		58	58	Five Eight	35	100
PART II HINDI		66	66	Six Six	35	100
PART III (Optionals)						
PHYSICS	Theory	25			21	70
	Practical	28			...	30
	Total	53	53	Five Three	35	100
CHEMISTRY	Theory	32			21	70
	Practical	28			...	30
	Total	60	60	Six Zero	35	100
BIOLOGY	Theory	41			21	70
	Practical	29			...	30
	Total	70	70	Seven Zero	35	100
MATHEMATICS		60	60	Six Zero	35	100
TOTAL FOR PART III			243	Two Four Three	140	400
GRAND TOTAL (PARTS I+II+III)			367	Three Six Seven	210	600

Place : Thiruvananthapuram
Date : **18/05/2004**



Joint Director (Examinations),
Department of Higher Secondary Education,
Government of Kerala.



88/1, Kammanahalli, Gottigere Post, Bannerghatta Road
BANGALORE - 560 083.

No. TJC/CCC.

Date : 01-07-09

**Completion of Course Studies
and character Certificate**

This is to certify that Mr./Ms. ANJO JOSEPH
with Registration No. DHRW 105010 has studied B.H.M.
Course of VIII Semester, affiliated to Bangalore University from
20.0.4..... to 20.0.2..... in this College. The student has appeared in the final Semester
University Examination and the result is awaited. The medium of instruction in this
college is English.

Certified that the character of this student is Satisfactory/Good/Very Good/Excellent.



College Seal

Dr. Hower Kamnath

Principal

**PRINCIPAL
T. JOHN COLLEGE**

88/1, Kammanahalli, Gottigere Post,
Bannerghatta Road, BANGALORE-560 083.